



Letter of Appeal  
Federal Communications Commission  
Washington DC 20554  
10/08/2015

Compass Charter School  
300 Adelphi Street, Fourth Floor,  
Brooklyn, NY 11205

Tel: 718 310-3558

Email: todd@brooklyncompass.org

BEN #: 16075886  
Application #: 968948

The 486 Service state date for FRN 2637271, 2637247, 2637234 was set to 12/8/2014 instead of 07/01/2014 and we found out that the reason for this was change that the 486 form was filed late. The circumstances surrounding our submission included the following: we tried to submit our 486 form online but the e-rate pin provided to us did not work. We contacted USAC and requested them to send a new pin. While we were waiting for the online pin we decided to submit a paper 486 certification form as recommended by the Client service bureau. We eventually received our e-rate pin and filed an online 486 to be thorough. We are under the impression that our mailed form was either never received or worse, was over-ridden by our online submission, which was late.

We are aware that USAC notifies schools that have missed the deadline. However, we never received any notification regarding the tardy submission, nor did we receive any urgent notification that a follow-up was required on our part. We have received numerous communications from USAC and have kept them filed for our records. We have been diligent in our response to all USAC mail and are confident that we never received this mail. After checking numerous times to be sure, we found no record of such communication from USAC.

We appealed to USAC and our request was denied in a letter dated 07/23/15. We did not get a copy of the denial letter, and we contacted USAC to send us an email copy. We received an email notification of the denial letter on August 1<sup>st</sup> (Email attached). While working hard to get our second year off of school off the ground, we have also been working hard to find out what options we have to rectify a situation that we feel confident should be found in our favor. We have only today discovered the current platform that we are using now.

Compass Charter School \* 300 Adelphi Street \* Brooklyn, NY 11205 \* 718-310-3588



As this is our first funding year, we request USAC to not to reduce our funding commitment to reflect the reduction in service time and reset our service start date to 07/01/2014. The reason we are working so hard to fight this decision is because we are a brand new school with a \$1,000 cash surplus. Every penny is being used to provide the highest quality program for our students and their families as possible. Your support and advocacy will make a significant impact on how we continue with our work this year. Thank you so much for your time, and please do not hesitate to reach out to us with any questions about this matter.

Todd Sutler

A handwritten signature in dark ink, appearing to read "Todd Sutler", written over a horizontal line.

Co-Director, Compass Charter School